



OFFICE OF THE PRINCIPAL,
K. K. S. WOMEN'S COLLEGE, BALASORE
P.O.-Motiganj, Dist.-BALASORE-756003
Ph. No. 06782-262275, e mail id: kks_wc@yahoo.co.in
Website: www.kksgovwc.org

No. 2/88

NOTICE

Date: 20.12.22

A joint meeting of the IQAC and NAAC co-ordination committee will be held on 24.12.2022 at 11:00 A.M. in the Conference Room for assessment of progress so far and deliberations on anticipatory preparedness towards the 3rd Cycle Assessment & Accreditation of the college by the NAAC. All the members mentioned under are requested to attend the meeting.
Member IQAC and NAAC Co-ordination Committee

Dr. Subash Ch. Patra, Ex-Principal	<i>Patra 23/12/22</i>
Smt. Rashmi Rekha Pati, Ex-Principal	<i>R. Pati: 23/12/22.</i>
Smt Binati Panda, Member Alumni	<i>Panda</i>
Smt. Aliva Das, Industrialist.	
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC	<i>Jena 23.12.22</i>
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Co-ordinator, NAAC	<i>Pradosh 23.12.22</i>
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member, NAAC	<i>Ramanath 23/12/22</i>
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member, NAAC	<i>Purna 23.12.22</i>
Dr. Prashanta Beuria, Asst. Prof. of Mathematics, Member, NAAC	<i>Beuria 23.12.22</i>
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member, IQAC	<i>Shaw 23/12/22</i>
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member, NAAC	<i>Sanjibita 23.12.22</i>
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member, IQAC	<i>Jyotirmayee 23/12/22</i>
Dr. Sabita Das, Asst. Prof. of Physics, Member, IQAC	<i>Sabita 23.12.22</i>
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member, IQAC	
Smt Niquehat Noor, Asst. Prof. of Botany, Member, IQAC	<i>N. Noor 24/12/22</i>
Miss Archana Pattayat, Asst. Prof. of Odia, Member, IQAC	<i>Archana 24.12.22</i>
Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology, Member, NAAC	<i>Manoj 24/12/22</i>
Dr. Niroj Kumar Sethi, Asst. Prof. of English, Member, NAAC	<i>Niroj 24.12.2022</i>
Dr. Monalika Rath, Lecturer in Psychology, Member, IQAC	<i>Rath 23/12/22</i>

The student representatives nominated by IQAC of this college for the session 2022-23 are also requested to attend the meeting.

Miss Bisheshwooree Jena, +3IInd Yr. Botany (H) Student representative, IQAC

Bisheshwooree Jena

Miss Tanuja Behera, +3IInd Yr. English (H) Student representative, IQAC

Tanuja Behera

S. Debnigra
PRINCIPAL 20.12.2022
KKS Women's College, Balasore

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING, 2021-22

KKS Women's College, Balasore

Date: 24.12.2022

A meeting of the IQAC was held on 24.12.22 at 4:00 PM. in virtual classroom with the Principal, Dr. Subrata Debangana, in chair.

Proceedings of the Meeting

The members, at the beginning, were briefed about the recommendations of per team in 2nd cycle. Some of the recommendations were already implemented

Urgent implementation of matters proposed

- i. Academic audit
Resolved that-steps will be taken for conducting academic audit.
- ii. Health Camp to be organized
Resolved that Health Camp will be organized by YRC in collaboration with Rotary Club and Dr. S.C. Patra, Member, IQAC will co-ordinate.
- iii. Internal financial audit
Resolved that an internal audit of Hostel, SAMS and Examination will be conducted
- iv. Counselling Cell
Resolved that to activate Counselling Cell, each mentor will suggest name of the students
- v. Resolved that Steps will be taken for introducing self finance course by PPP mode
- vi. Landscaping of campus
Resolved that Landscaping of campus will be done
- vii. Faculty Development Programme
Resolved that FDP on "Use of ICT in Teaching" will be conducted
- viii. Resolved that Alumni meet is to be organized by the college
- ix. Resolved that date of payment for peer team visit will be from 10th January to 15th January and tentative date for peer team visit will be preferably 25th February to 28th February.

The meeting ended with a vote of thanks by Dr. Sabita Das

The meeting was attended by the following Members

Dr. Subash Ch. Patra, Ex-Principal	<i>CP</i> 24/12/22
Smt. Rashmi Rekha Pati, Ex-Principal	R. Pati. 24/12/22
Smt Binati Panda, Member Alumni	Binati Panda 24/12/22
Smt. Aliva Das, Industrialist.	
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC	Jhansi Jena 24/12
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Co-ordinator, NAAC	Pradosh K - 24/12/22
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member, NAAC	R. Dwibedi 24/12/22
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member, NAAC	P. Chandra 24.12.22
Dr. Prashanta Beuria, Asst. Prof. of Mathematics, Member, NAAC	Prashanta Beuria 24.12.22
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member, IQAC	S. K. Shaw 24/12/22
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member, NAAC	S. Das 24/12/22
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member, IQAC	J. Pradhan 24/12/22
Dr. Sabita Das, Asst. Prof. of Physics, Member, IQAC	S. Das 24/12/22
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member, IQAC	T. Mahalik 24/12/22
Smt Niquehat Noor, Asst. Prof. of Botany, Member, IQAC	N. Noor 24/12/22
Miss Archana Pattayat, Asst. Prof. of Odia, Member, IQAC	A. Pattayat 24.12.22
Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology, Member, NAAC	M. K. Sethi 24.12.22
Dr. Niroj Kumar Sethi, Asst. Prof. of English, Member, NAAC	N. K. Sethi 24.12.22
Dr. Monalika Rath, Lecturer in Psychology, Member, IQAC	M. Rath 24/12/22
Miss Bisheshworee Jena, +3IInd Yr. Botany (H) Student representative, IQAC	Bisheshworee Jena
Miss Tanuja Behera, +3IInd Yr. English (H) Student representative, IQAC	Tanuja Behera

S. Subasingh
24.12.2022
PRINCIPAL
KKS Women's College, Balasore



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No. 2269

NOTICE

Date : 31.12.22

A joint internal meeting of the IQAC and NAAC co-ordination committee will be held on 04.01.2023 at 04:15 P.M. in the Conference Room for assessment of progress so far and deliberations on anticipatory preparedness towards the 3rd Cycle Assessment & Accreditation of the college by the NAAC. All the members are requested to attend the meeting without fail.

Agm
31.12.22
PRINCIPAL

KKS Women's College, Balasore

Memo No. 2270 /

Date: 31.12.22

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Agm
31.12.22
PRINCIPAL

KKS Women's College, Balasore

Member IQAC and NAAC Co-ordination Committee

Dr. Subash Ch. Patra, Ex-Principal	NA
Smt. Rashmi Rekha Pati, Ex-Principal	NA
Smt Binati Panda, Member Alumni	NA
Smt. Aliva Das, Industrialist.	NA
Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC	<i>Jhansi</i> 2.1.23
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Co-ordinator, NAAC	<i>Pradosh</i> 2.1.23
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member, NAAC	<i>Ramanath</i> 2.1.23
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member, NAAC	<i>Purna</i> 2.1.23
Dr. Prashanta Beuria, Asst. Prof. of Mathematics, Member, NAAC	<i>Beuria</i> 2.1.23
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member, IQAC	<i>Shri Sanjay</i> 2.1.23
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member, NAAC	<i>Sanjibita</i> 2.1.23
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member, IQAC	<i>Jyotirmayee</i> 2.1.23
Dr. Sabita Das, Asst. Prof. of Physics, Member, IQAC	<i>Sabita</i> 2.1.23
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member, IQAC	<i>Tapaswini</i> 2.1.23
Smt Niquehat Noor, Asst. Prof. of Botany, Member, IQAC	<i>Niquehat</i> 2.1.23
Miss Archana Pattayat, Asst. Prof. of Odia, Member, IQAC	<i>Archana</i> 2.1.23
Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology, Member, NAAC	<i>Manoj</i> 2.1.23
Dr. Niroj Kumar Sethi, Asst. Prof. of English, Member, NAAC	<i>Niroj</i> 2.1.23
Dr. Monalika Rath, Lecturer in Psychology, Member, IQAC	<i>Monalika</i> 2.1.23

Tanuja Behera, +3 3rd year.
Bishweshworree Jena, +3 3rd year.

Tanuja Behera
2/1/23
Bishweshworree Jena
2/1/23



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No. 063

NOTICE

Date: 06.01.23

A meeting of the IQAC and NAAC co-ordination committee was held in conference hall on 4th January 2023 at 4.15 pm . Following members were present

- Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC *Jhansi 4.1.23*
Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Co-ordinator, NAAC *Pradosh 4.1.23*
Dr. Ramanath Dwibedi, Asst. Prof. of Education, Member, NAAC *Ramanath 04.01.2023*
Shri Purna Chandra Patra, Asst. Prof. of Economics, Member, NAAC *Patra 04.01.23*
Dr. Prashanta Beuria, Asst. Prof. of Mathematics, Member, NAAC *Beuria 4.1.23*
Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Member, IQAC *Shaw 4/1/23*
Dr. Sanjibita Das, Asst. Prof. of Chemistry, Member, NAAC *Sanjibita 04.01.23*
Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology, Member, IQAC *Jyotirmayee 04/01/2023*
Dr. Sabita Das, Asst. Prof. of Physics, Member, IQAC *Sabita 04.01.23*
Miss Tapaswini Mahalik, Asst. Prof. of Home Science, Member, IQAC *Tapaswini 4/1/2023*
Smt Niquehat Noor, Asst. Prof. of Botany, Member, IQAC *N. Noor 4/1/23*
Miss Archana Pattayat, Asst. Prof. of Odia, Member, IQAC *Archana 04.01.23*
Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology, Member, NAAC *Manoj 4.1.2023*
Dr. Niroj Kumar Sethi, Asst. Prof. of English, Member, NAAC *Niroj 4.1.2023*
Dr. Monalika Rath, Lecturer in Psychology, Member, IQAC *Rath 4/1/23*

Tanuja Behera +3 3rd year

Tanuja Behera, 4/1/23.

Bishweshworjee Jena +3 3rd year

B. Jena 4.01.23

S. Debnagar
PRINCIPAL 6.1.2023

KKS Women's College, Balasore

Memo No. 064 /

Date: 06.01.23

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S. Debnagar
PRINCIPAL 6.1.2023
KKS Women's College, Balasore

IQAC MEETING, 2022-23
KKS Women's College, Balasore

Date: 04.01.23

A meeting of the IQAC was held on 4.01.23 at 4:15 PM. in the Conference Room with the Principal, Dr. Subrata Debangana, in chair.

Proceedings of the Meeting

At the outset as per the agenda, Principal Dr. S Debangana gave welcome address which was followed by a review of the progress after the previous IQAC meeting, the implementation of approved proposals and which are yet to be implemented. The IQAC Coordinator Dr. Jhansi Jena presented the activities and initiatives of IQAC in the Academic year 2021 – 2022 till date. Discussions were held on the resolutions taken in the previous meeting and a report of actions taken and there outcome was presented in the meeting. Health Camp was organized by YRC in collaboration with Rotary Club. SSR was Submitted. Faculty Development Programme was organized by IQAC on the topic "Use of ICT in Teaching". Alumni meet was also organized under Mo college Abhijaan. The members, deliberated on the preparation for 3rd cycle peer team visit and departmental preparation with documents like Department Profile (hard copy with teachers profile), Preparation of PPT for each Department, NSS, YRC, Principal, IQAC Co-ordinator, Time table (departmental and individual), Lesson plan and progress register, Question bank with model answer and previous year question papers, Internal examination question paper. Departmental meetings record (timetable distribution, course distribution, review meeting), Student's Attendance record, Tutorial or Remedial class record, Add on course enrolled, List of slow learners and advanced learners, Copy of project papers, PPT by students, posters, home assignments, Proctorial / Parents teacher meetings record, Programme outcomes and course outcome, Field visit record (report, list of students attended, photos, notice, students feedback), Seminar, webinar and invited lectures records with report, ICT learning materials shared (FORMAT GIVEN), Students database to be prepared, Display in Department, Seminar library and Academic calendar (plan and programme) and report of all activities with photographs. All the members took part in the discussion and gave suggestions, which were placed for approval.

The meeting ended with a vote of thanks by Dr. M.Rath

S Debangana
4.1.2023

at
the



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No. 660

NOTICE

Date: 06-03-23

A joint meeting of the Governing Body and IQAC of the college will be held on 10.03.2023 at 4 P.M.. All the members of the Governing body and IQAC of the college are requested to attend the meeting at the Conference Hall.

Members of Governing Body

1. Dr. Ramesh Chandra Mishra : President
Ex-Principal, Govt. Women's College, Sambalpur
2. Principal, K.K.S. Women's College, Balasore : Ex-Officio, Vice-President-cum-Secretary
2. Dr. Radhagobinda Kuila, Senior Faculty : Member, Teacher of the college
3. Dr. Prasanta Beuria, Senior faculty : Member, Teacher of the College
4. Smt. Rashmi Rekha Pati : Member
Associate Pro.(Retd.) of Logic & Philosophy
5. Dr. Geetashree Roy, : Member
Associate Prof. (Retd.) of English
6. Smt. Aliva Das, : Member
Industrialist

Members of IQAC

1. Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC
2. Dr. Radha Gobinda Kuila, Asst. Prof. of Odia, Secretary Staff Council
3. Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Academic Bursar
4. Dr. Prasanta Beuria, Asst. Prof. of Mathematics, OIC, Examination
5. Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Administrative Bursar
6. Shri Purna Chandra Patra, Asst. Prof. of Economics, Accounts Bursar

Nominated members

1. Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology
2. Dr. Sabita Das, Asst. Prof. of Physics
3. Smt Niquehat Noor, Asst. Prof. of Botany
4. Miss Archana Pattayat, Asst. Prof. of Odia
5. Dr. Monalika Rath, Lecturer in Psychology

Co-opted members

1. Dr. Ramanath Dwibedi, Asst. Prof. of Education
2. Dr. Sanjibita Das, Asst. Prof. of Chemistry
3. Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology
4. Dr. Niroj Kumar Sethi, Asst. Prof. of English
5. Smt. Sasmita Sethi, Lect. In Sanskrit

Proceedings of the meeting on dated 10.3.2023

A joint meeting of IQAC and Governing Body of KKS Women's College, Balasore was held on 10.03.2023, in the conference room at 4 pm to discuss about the forthcoming NAAC Peer Team Visit and draft the guidelines. Principal, Vice President of GB, welcomed the members of both IQAC and Governing Body and introduced the purpose and context of the meeting. She requested the members to remain present for interactions both with the peer team on 30th and 31st March and for the mock visit on 19th and 20th March 2023. The President GB, presided over the meeting and gave his address inspiring all to get prepared with all seriousness of purpose. Coordinator, IQAC made a briefing about the year wise performance of the cell. After thorough deliberations of the members a draft guideline was prepared. Dr. Subash Patra, a former Principal, Dr Geetashree Roy, member, GB and former member IQAC, FM Autonomous College shared their experiences. Accordingly, the following decisions were made.

- Guidelines for interaction of students, teachers, non-teaching staff, alumnae and parents with Peer Team during the visit to be made
- Students data at a glance to be prepared
- Library information and display of publications made by faculty members at a glance to be prepared
- College property at a glance to be get ready
- Department ambience and readiness for PTV
- Guidelines for Incentivization policy and Research Policy to be formulated

The meeting was fruitful and it ended with a vote of thanks offered by Sri Sanjay Kumar Shaw.



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No. 699

Date: 10.03.23

A joint meeting of the Governing Body and IQAC of the college was held in conference hall on 10 March 2023 at 4:00 pm. Following members were present.

Members of Governing Body

1. Dr. Ramesh Chandra Mishra : President *R. Mishra 10.3.23*
Ex-Principal, Govt. Women's College, Sambalpur
2. Principal, K.K.S. Women's College, Balasore : Ex-Officio, Vice-President-cum-Secretary
3. Dr. Radhagobinda Kuila, Senior Faculty : Member, Teacher of the college *R. Kuila 10.3.23*
4. Dr. Prasanta Beuria, Senior faculty : Member, Teacher of the College *P. Beuria 10.3.23*
5. Smt. Rashmi Rekha Pati : Member *Rashmi rekha Pati 10/3/23*
Associate Pro.(Retd.) of Logic & Philosophy
6. Dr. Geetashree Roy : Member *Geeta Roy 10/3/23*
Associate Prof. (Retd.) of English
7. Smt. Aliva Das : Member
Industrialist

Members of IQAC

1. Dr. Jhansi Jena, Asst. Prof. of Education, Co-ordinator, IQAC *J. Jena 10.3.23*
2. Radha Gobinda Kuila, Asst. Prof. of Odia, Secretary Staff Council *R. Kuila 10.3.23*
3. Dr. Pradosh Kumar Jena, Asst. Prof. of Economics, Academic Bursar *P. Kumar 10.3.23*
4. Dr. Prasanta Beuria, Asst. Prof. of Mathematics, OIC, Examination *P. Beuria 10.3.23*
5. Shri Sanjay Kumar Shaw, Asst. Prof. of Political Science, Administrative Bursar *S. Shaw 10.3.23*
6. Shri Purna Chandra Patra, Asst. Prof. of Economics, Accounts Bursar *P. Patra 10.3.23*

Nominated members

1. Dr. Jyotirmayee Pradhan, Asst. Prof. of Zoology *J. Pradhan 10/03/23*
2. Dr. Sabita Das, Asst. Prof. of Physics *S. Das 10.3.23*
3. Smt Niquehat Noor, Asst. Prof. of Botany *N. Noor 10/3/23*
4. Miss Archana Pattayat, Asst. Prof. of Odia *A. Pattayat 10.03.23*
5. Dr. Monalika Rath, Lecturer in Psychology *M. Rath 10/3/23*

Co-opted members

1. Dr. Ramanath Dwibedi, Asst. Prof. of Education *R. Dwibedi 10/3/23*
2. Dr. Sanjibita Das, Asst. Prof. of Chemistry *S. Das 10.03.23*
3. Dr. Manoj Kumar Sethi, Asst. Prof. of Psychology *M. Sethi 10/3/23*
4. Dr. Niroj Kumar Sethi, Asst. Prof. of English *N. Sethi 10.3.2023*
5. Smt. Sasmita Sethi, Lect. in Sanskrit *S. Sethi 10.3.23*

External Members

1. Dr. Subash Ch. Patra, Ex-Principal
2. Smt. Rashmi Rekha Pati, Ex-Principal
3. Shri Pratik Jena, industrialist
4. Smt Binati Panda, Member, Alumni Association
5. Smt Saswati Kar, Member, Alumna under Mo College Abhijan

R. Patra 10/3/23

Student Representatives

1. Satarupa Mahunta, +3 20 yr, Science Zoology (H)
2. Lipsita Padhi, +3 1 yr, Arts, Pol. Sc (H)

*Lipsita Padhi
10.03.2023*

*Saswati Kar
10.03.2023
Satarupa Mahunta
10.03.2023*

*S. Debnagar
10.3.2023*
PRINCIPAL

KKS Women's College, Balasore

Memo No. 700 /

Date: 10.03.23

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*S. Debnagar
10.3.2023*
PRINCIPAL

KKS Women's College, Balasore